



1878

RB226793

CONSTITUTION,
LIST OF MEMBERS & BY-LAWS
OF THE
St. James's Club,
MONTREAL.



ADOPTED APRIL 21st, 1858,
WITH ADDITIONS AND AMENDMENTS AT ANNUAL MEETINGS
TO APRIL, 1878.

ST. JAMES'S CLUB.

CONSTITUTION.

1. This Association shall be known as the Name.
"ST. JAMES'S CLUB" of Montreal.

2. Politics and religious questions of every Politics and
description shall be absolutely excluded from Religion.
the objects of the Club.

3. Each Candidate for admission shall be proposed by one Member, and seconded by another Candidates.
by a proposal in writing, to be inserted in the
book of Candidates, and signed by both mover
and seconder, and shall be balloted for at any
ballot which may take place after the lapse of
one week from the time of such proposal, provided the name of the Candidate and his proposer
and seconder have been posted in the Coffee-
room, under the hand of the Secretary, at least
one week before the day of ballot. No ballot
shall be valid, unless twenty members actually
ballot; and one black ball in seven shall exclude.

4. The ballot shall take place between the Rules of
hours of 9 A.M. and 9 P.M. on the first Wednesday of
day in each month. Ballot.

5. On the admission of each new member New Mem-
the Secretary shall notify the same to him, ber.

and furnish him with a printed copy of the Constitution and Regulations, and request him to remit the amount of his entrance fee and subscription to the Treasurer.

Entrance.
and Sub-
scription.

6. The Entrance Fee shall be One Hundred and Fifty Dollars, and the Annual Subscription, Thirty Dollars: the latter to be payable, in advance, on the 15th of April in each year. But the Subscription of new members balloted for on or after the first day of January in any year, shall extend to the 15th day of April in the following year.

Members
Pay before
voting, &c.

7. No Member shall be admitted to vote on any occasion whatever, or enjoy any of the privileges of the Club, until he shall have paid whatever Entrance Fee or Subscription shall be due by him.

Members
failing to
pay on en-
trance.

8. Any Member failing to pay his Entrance Fee or Subscription within six weeks after his admission, if he reside in Canada, or not farther south on the continent of America than the 40th degree of north latitude; or within three months, if he reside elsewhere on the continent of America, or on the continent of Europe; or within six months, if he reside in any other quarter of the world,—the Secretary shall report accordingly to the Committee who shall cause his name to be erased from the list of Members, unless the delay can be justified to the satisfaction of the Committee.

Secretary
must rep. rt.

Members
failing to
pay Annual
Subscrip-
tions.

9. The name of every Member failing to pay his Annual Subscription on the 15th of April, shall be exhibited in the Coffee-room on the 15th of May, if not then paid; and if the Subscription be not paid on or before the 15th day of June the Secretary shall report accordingly

to the Committee, who shall cause his name to be erased from the list of Members; but he may be re-admitted by the Committee, upon assigning to them reasons which they shall consider satisfactory for his failure of payment.

10. All Entrance Fees and Annual Subscriptions shall be paid either to the Treasurer personally, or at the Club. Paid to Treasurer.

11. Any Member who may be absent from Canada during the whole period for which the Annual Subscription is payable, may be considered as a supernumerary Member, and be exempted from the Subscription during the continuance of such absence; but any Member availing himself of this indulgence must notify the same, by letter, to the Secretary, who shall insert his name in the book of Supernumerary Members. Any such Member shall be re-admitted to all his privileges, upon his return being notified in writing to the Secretary, and such notification be given within one month of his Return to Canada, and upon payment of his Subscription for the then current year; and failing in such notification and payment, such Member shall be considered as having withdrawn himself from the Club. Member absent.
Supernumerary.
Re-admission.
Name erased.

12. Officers in Her Majesty's army and navy, and persons holding military and civil appointments under the Imperial Government, who may be stationed in Canada for an indefinite period, and any other persons who shall satisfy the Committee that their residence in this country is temporary and precarious, and subject to be terminated by the occurrence of circumstances beyond their control, shall be eligible for election as members without payment of Officers, &c. in Army or Navy.
Persons of Temporary residence.

Subscription. Entrance Fee, but subject to the payment of an Annual Subscription of Thirty Dollars, or a Semi-annual Subscription of Twenty Dollars, and to the Constitution and Regulations of the Club, generally; such members to be denominated "Privileged Members," and to enjoy all the advantages of the Club, except that of being elected Members of the Committee, or voting in any way in the affairs of the Club.

Privileged Members.

Every Candidate proposed as a privileged Member shall be stated to be so, on the list of Candidates for election, which is posted in the Coffee-room.

No Candidate to be a Privileged Member, shall be placed on the said list until the cause of the privilege has been sanctioned at a Meeting of the Committee.

Privileged Members who have paid Twenty Dollars for their first six months' subscription, may, by a further payment of Ten Dollars, enjoy the benefit of Membership until the expiration of the financial year.

All Ordinary Members of the "Stadacona Club," Quebec, of the "Toronto Club," Toronto, and of the "Halifax Club," Halifax, who shall be duly certified as such, and whose usual place of residence shall be distant at least one hundred miles from Montreal, and also any Member, Civil or Military, of the Staff of His Excellency the Governor-General for the time being, shall be eligible for election as Privileged Members of this Club, subject, however, to the conditions applicable to the election of Privileged Members generally, under Clause 12 of the Constitution.

Any ordinary Member shall have the privilege of introducing a friend resident elsewhere than in Canada, for a period not exceeding one month, provided the name of such person be—with the written recommendation of three Ordinary Members—submitted and approved of by the Committee of management.

Monthly
Members.

But Officers in Her Majesty's Army and Navy stationed out of Montreal are eligible for introduction under this article.

And the person so admitted shall thereafter be a Privileged Member of the Club for one month, subject to such regulations as the Committee of Management may from time to time prescribe.

13. Any Member shall have the privilege of introducing a friend to breakfast, lunch, or dine, in the Strangers' Room at his sole expense, provided the name of such friend shall have been previously inscribed at least one day on the book to be kept for that purpose ; it being understood that no more than eight persons be admitted under this rule, at any one meal, on any one day, their order of admission to be regulated by the position of their names in the book ; and no stranger shall be admitted at any time, except into the Strangers' Room, Smoking-room, and Reading-room, unless to view the house, and then accompanied by a Member ; provided always that the Committee may in their discretion relax the rigor of this rule as regards previous notice, and the number of persons which a single Member may introduce.

Special
rooms.

Strangers, non-resident in Montreal, may, under certain conditions and regulations to be made from time to time by the Committee, be admitted to the use of the Billiard-room.

Members may withdraw. 14. Any Member whose dues are all paid shall be at liberty to withdraw from the Club, on his written application to that effect, sent in to the Committee before the first stated Annual Meeting of the Club, to be held on the second Wednesday in April.

Expulsion of Members. 15. Any Member wilfully infringing the Constitution or any of the Regulations of the Club, shall be liable to expulsion, by a vote of two-thirds of at least one-half of the Committee present at any meeting specially held for that purpose; reasonable notice of such meeting being previously given such Member.

Leaving—
forfeit all
claims. 16 Any Member who shall withdraw, resign, or be expelled, shall cease to be a Member of the Club, and shall forfeit, *ipso facto*, all right or claim thereon, or in or to its property or funds, and any Member who shall be expelled shall forever thereafter be ineligible to be re-admitted a Member of the Club.

Committee of Management. 17. (NOTE.)—*This Article was amended by resolution, at a General Meeting of the Club, held on the 24th of April, 1878, as follows:—*

That, for the present year, the Committee shall consist of twelve members; that, at the next Annual Meeting, five of the said Members shall retire, and that the Committee shall thenceforth consist of only seven Members, three of whom shall, subject to the provisions of the next Article, be elected every year. The said Committee shall have full power to make such rules and regulations from time to time as they may think fit, not inconsistent with the Constitution.

Term to serve. 18. That, at the Annual Meeting of 1880, three of the seven Members of the Committee shall retire, and the like number each succeeding year, so that no Member shall remain more

than three years on the Committee, nor be eligible to serve again on the same, until after the lapse of one year. The three Members so to retire to be selected by the Committee at some meeting previous to the date of election.

If any Member elected to serve on the Committee shall resign, or should a death vacancy occur, the Committee shall have power to choose a qualified Member to act in his stead until the Annual Meeting next ensuing, when the Member so chosen shall retire, but shall be eligible for re-election.

19. The Committee shall meet weekly, on a stated day, to transact current business, and to audit the accounts of the preceding week, three of whom shall form a quorum. Weekly Meetings.

20. It shall be the duty of the Committee to take immediate cognizance of any infraction of the Constitution or Regulations of the Club. Infraction of Rules.

21. There shall be two stated meetings of the Club, one of which shall be held on the second Wednesday in April, for the purpose of electing the Committee for the succeeding year; previous to which meeting it shall be the duty of the Committee to present a report and abstract of the state of accounts and general concerns of the Club, for the past year, together with an estimate of the receipts and disbursements of the current year. The other meeting shall be held on the Wednesday fortnight, for the purpose of deciding on such propositions as may have been submitted at the former meeting; and the chair shall be taken at all meetings at four o'clock in the afternoon. Annual Meetings.

A quorum of twenty qualified Members shall

be necessary to constitute any annual or special meeting of the Club.

Extraordin-
ary Meet-
ings.

22. The Committee shall have power at all times to convene an extraordinary meeting of the Club, on giving fourteen days' notice, to be posted up during that period in the Coffee-room of the Club, specifying the object of such meeting in the form of a resolution; at which meeting no subject shall be discussed beyond that specified in the notice.

House
hours

23. The Club-house shall open every day for the reception of Members, at 7 o'clock A.M. in the summer, and at 8 A.M. in the winter, and shall be closed and the lights extinguished at 1.30 A.M., except on Saturdays and Sundays, when the hour of closing shall be midnight. It shall be the duty of the waiters in attendance to announce the hour of 11.30 P.M. on Saturdays and Sundays, and one o'clock A.M. on all other days, in each room then occupied by Members, and all such Members shall be required to leave the Club before the time fixed for closing and putting out the lights, under a penalty of ten dollars. The servants on duty, at the time of closing the Club, must report to the Secretary the names of Members remaining in the Club after such time, on pain of instant dismissal.

No profits
or gratuities

24. No Member shall, on any pretence or in any manner whatsoever, receive any profit, salary, or emolument, from the funds of the Club; nor shall any Member give any money or gratuity to any of the servants of the establishment, upon any pretence whatsoever: it being understood that this rule is not intended to preclude any Member of the Club from selling property or goods, or stocks or other money securities, to the Club, or buying any of the same from the Club.

25. No Member shall take away from the Club, upon any pretence whatsoever, any newspaper, pamphlet, book, map, or other article, the property of the Institution. Take away papers.

26. No Servant of the Club (the Messenger excepted) shall be sent out of the house upon any errands, on any pretence whatever. Servants on errands.

27. No provisions cooked in the Club-House, or wines or other liquors, to be sent out of the House on any pretence whatever. Provisions. &c., taken out.

28. Any cause of complaint that may arise is to be written and signed by the Member so complaining, on his bill, which complaint must be specially noticed by the Committee on settling the weekly accounts; and any inattention or improper conduct of a servant is to be stated by letter, under the signature of such Member, which being put in the Secretary's box, must be laid before the Committee at their next weekly meeting. Complaints.

29. All Members are to pay their bills, for every expense they incur in the Club, before they leave the house. Pay Club bills.

30. No dice shall be used in the Club House, except at backgammon. Whist shall not be played for any higher stakes than dollar points; other games may be played for limited stakes; the limits of stakes to be fixed by the Committee. No Gambling.

Any Member infringing the above Article, on his name being reported to the Committee, shall be censured, and the censure shall be posted in the Card Room; and any Member whose name shall be twice so posted within twelve months, shall *ipso facto* cease to belong to the Club, and his name shall be erased from

the list of Members, Article 15th to the contrary notwithstanding.

Smoking. 31. No smoking shall be permitted in the Club-House, except in the room set apart for that purpose.

No Dogs. 32. No Member is on any account to bring a dog into the Club-House.

Constitution may be altered. 33. Any Article of this Constitution may be altered, amended, or suspended for any range of time, by consent of two-thirds of the Members present at any Meeting specially convened for that purpose; provided that such alteration, amendment or suspension shall have been specified in the notice summoning such Meeting.

34. The foregoing shall be printed and distributed to each Member.

MONTREAL, June, 1878.



AMENDMENT TO THE CONSTITUTION, ADOPTED AT THE ANNUAL
MEETING OF THE CLUB, 18TH OF APRIL, 1860, AND
ON THE 24TH APRIL, 1878.

1. That H. R. H. the Prince of Wales and other Princes of the Blood Royal of England, and the Governor-General of Canada, shall (on their Royal Highnesses' or His Excellency's assent being obtained) be, and are hereby duly elected "Honorary Members" of the Club, and that the Committee of Management shall have power to invite any Noblemen or Gentlemen composing their personal staff to become Visitors, without admission fee or subscription, (during any temporary residence in Montreal), and to enjoy all the advantages of Membership, except those of voting or introducing a friend.

ST. JAMES'S CLUB,
MONTREAL.

Committee of Management, 1878.

Chairman.

HENRY BAILEY.

Treasurer.

ROBT. CRAIK, M. D.

ROBT. A. LINDSAY.

J. C. HATTON.

E. A. WHITEHEAD.

C. S. WATSON.

J. H. JOSEPH.

GEO. G. FRANCIS

E. A. PRENTICE.

GEO. MACRAE.

A. C. HOOPER.

ALFRED BROWN.

JOHN BROWN,

Secy. & Manager.

LIST OF MEMBERS.

JUNE, 1878.

—:0:—

Honorary Members.

H. R. H. ALBERT EDWARD PRINCE OF WALES.

H. R. H. PRINCE ALFRED ERNEST ALBERT.

H. R. H. PRINCE ARTHUR.

H. E. THE GOVERNOR-GENERAL OF CANADA.

A			
Abbott, Hon. J. J. C.,	Montreal.	*Boulton, D'Arcy G.,	Toronto.
Allan, Sir Hugh,	"	†Brown, Alfred,	Montreal.
Allan, Andrew,	"	Brown, James,	"
Allan, Alex. R.,	"	Brydges, C. J.,	"
Angus, R. B.,	"	†Brydges, F. H.,	"
Archbald, Henry,	"	†Buchanan, Peter,	Hamilton.
†Aylwin, Horace,	Port Hope.	Budden, Henry A.,	Montreal.
		Buntin, Alex.,	"
		Burnett, James,	"
B		C.	
Baby, Geo.,	Joliette.	Campbell, G. W., M.D.,	Montreal.
†Bailey, Henry,	Montreal.	*Campbell, Hon. A.,	Toronto.
Baker, J. C.,	"	†Carter, Geo.,	Montreal.
Bannatyne, D. J.,	"	Cassils, Charles,	"
Barnston, P. S.,	"	Cassils, John,	"
Bawtree, Harvey,	"	Chapleau, Hon. J. A.,	"
Baynes, E. A.,	"	†Chapman, H.,	"
Baynes, G. A., M.D.,	"	Chapman, Wm.,	Toronto.
Bethune, Strachan,	"	†Clay, J. B.,	Montreal.
*Bedall, Thos.,	England.	Cochrane, Hon. M. H.,	"
Black, Lewis S.,	Montreal.	Cohen, Arthur M.,	"
Bond, Edward L.,	"	Colson, Chas. E.,	"
Bond, Frank,	"	Converse, John,	"
Bouthillier, C. F.,	"	Coupar, Geo.,	"
Bouthillier, Tancrede,	"	Coursol, C. J.	"

Cowan, John, Montreal.
 †Craik, Robt., M. D., "
 Cramp, G. B., "
 Cramp, Thos., "
 Crane, Thos. A., "
 Crathern, James, "
 Crawford, John, "
 Crawford, J. D., "
 *Cumberland, F. W., Toronto.
 Cumming, W. B., Montreal.

D

DalGLISH, Robert, Montreal.
 David, M. E., "
 David, F. M., "
 Davidson, C. P., "
 Davidson, Thos., "
 Davies, J. Try, "
 Day, G. B., "
 De Beaujeau, Quiqueran, "
 Delisle, M. Nolan, "
 Denholm, Geo., "
 DesRiviere, F. G., Malmaison.
 Dobell, Henry, Montreal.
 Domville, James, "
 Douglas, James M., "
 Drummond, Geo. A., "

E

Eadie, G. W., Montreal.
 Fisher, R. C., Montreal.
 Forbes, A. McKenzie, "
 Ford, Egerton, "
 †Francis, G. G., "
 Fraser, David Torrance, "
 Freer, E. S., "

G

Galt, Sir A. T., Montreal.
 Galt, Eliot T., "
 Geddes, Charles G., "
 Gillespie, James, "
 †Gillespie, George, "
 Gilmour, Allan, "
 Gordon, James A., "
 Gordon, J. W., "
 †Gosset, C. H. R., "
 Green, H. L. Hilton, "
 Greenshields, David J., "
 Grindley, R. R., "
 *Gzowski, C. S., Toronto.

H

Hamilton, Hon. John, Montreal.
 Hamilton, G. W., "
 Hamilton, Robt. C., "
 Hampson, Robt., "
 Hannaford, E. P., "
 †Harris, John, "
 Hart, Theodore, "
 Hart, Chas. Theodore, "
 †Hart, Frederick L., "
 Hatt, Samuel, "
 †Hatton, J. C., "
 Heward, S. B., "
 Hickson, Joseph, "
 Hincks, Sir Francis, "
 †Hincks, A. S., Captain, "
 Hingston, W. H., M. D., "
 Holland, W. A., "
 Holland, Charles, "
 Holland, Philip, "
 Holton, Hon. Luther H., "
 †Hooper, Angus C., "
 Hope, Robert, "
 Hope, George, "
 Hope, John, "
 Hopkins, J. W., "
 †Hopkins, E. M., "
 Howard, R. P., M. D., "
 *Hugel, A., Toronto.
 Huntington, Hon. L. S., Montreal
 Huntingdon, R. W., "
 Hutton, W. H., "

I			
*Irvine, Hon. Geo.,	Quebec.	†Mitchell George,	Montreal.
Ingram, W. J.,	Montreal.	Mitchell, William,	"
J		Moat, Robert,	"
Jetté, L. A.,	Montreal.	Moat, John,	"
Jones, W. J. M.,	"	†Moffatt, George,	"
Johnson, Hon. Judge	"	†Moffatt, S. G. Warneford,	"
†Joseph, J. H.,	"	Molson, Alexander,	"
Joseph, Jesse,	"	Molson, J. T.,	"
Joseph, H.,	"	Molson, J. H. R.,	"
		Molson, John,	"
		Molson, John W.,	"
		†Muir, Robert,	"
K		Mc	
Kane, Robert,	Montreal.	*Macdonald, H. S.,	Cornwall
Kay, W. F.,	"	Macdougall, D. Lorn,	Montreal.
Kerr, W. H.,	"	Macdougall, H. L.,	"
Kershaw, Thomas,	"	Macdougall, H. St. Clair,	"
†King, E. H.,	"	Macdougall, G. C.,	"
		Mackay, Edward,	"
		Mackay, Hugh,	"
		Mackay, James,	"
		Mackay, Robert,	"
		MacKenzie, W. E.,	"
		MacKenzie, Hector,	"
		MacKenzie, Fred.,	"
		*Macpherson, Hon. D. L.,	Toronto.
		Macmaster, Donald,	Montreal.
		†Macrae, George,	"
		McCord, D. R.,	"
		McCulloch, A. A.,	"
		McDonald, Duncan,	"
		McDonald, Francis,	"
		McEwen, Peter,	"
		McInnis, Donald,	Hamilton.
L		N	
*Laird, J. U.,	Quebec.		
Laflamme, R.,	Montreal.		
Laframboise, Hon. M.,	"		
Law, David,	"		
Leckie, Robert,	"		
Lemoine, McPherson,	"		
†Lindsay, Robert A.,	"		
Lyman, Frederick S.,	"		
Loranger, O. L.,	Montreal.		
M			
Masson, L. F. R.,	Terrebonne.		
*Martland, John,	Toronto.		
Matthews, F. B.,	Montreal.		
Matthews, G. H.,	"		
Middleton, H. N.,	"		
Mitchell, Hon. Peter,	"		
		Norman, Rev. R. W.,	Montreal.

O

Ogilvy, John,	Montreal.
†Ogilvy, James,	"
Ogilvie, W. W.,	"
Ostell, John,	"
Oswald, William R.,	"

P

Pangman, J. Henry,	Montreal.
Paterson, Alex. T.	"
Paton, Hugh,	"
Peddie, Robt.	"
Perrault, C. Ovide,	"
Perrault, Louis.	"
Peterson, P. A.,	Quebec.
†Prentice, Ed. Alex.,	Montreal.
Prevost, Wilfred.	"
*Price, Evan J.	Quebec.
*Price, Hon. D.	"
*Price, W. E.	"
†Pullman, Geo. M.	Chicago.

R

Rae, Jackson	Montreal.
Ramsay, Hon. Judge	"
Ramsay, W. M.	"
Rankin, John.	"
Rawlings, Edward	"
Redpath, John Jas.	"
Redpath, Peter.	"
Reekie, James R.	"
Renny, John B.	"
Reynolds, Thos.	Ottawa.
Rhind, William	Montreal.
*Richardson, J. G.,	New York.

Ritchie, T. W.,	Montreal.
Robertson, J. A.	"
Robertson, Andrew	"
†Rose, Charles	"
†Rose, Hon. Sir Jno., Bart.	"
Rose, James	"
Roy, Adolphe,	"
Ryan, Hon. Thos.,	"
Ryland, W. H.,	"
Ryland, G. H.,	"

S

Sache, Wm.	Montreal.
Scott, J. P.	"
Scott, Gilbert	"
Seargeant, L. J.	"
Shanly, Walter	"
Shepherd, R. W.	"
Sidey, John G.	"
Sidey, D. D.	"
Simpson, G. W.	"
Simpson, Wm.	"
Sinclair, David	"
Skaife, Adam.	"
Smith, R. A.	"
Smith, Hon. Donald A.	"
Snowdon, H. L.	"
Spicer, Wm. J.	"
Stancliffe, F.	"
Starnes, Hon. Henry	"
Stephens, Romeo H.	"
Stephens, Sheldon	"
Stephens, Harrison	"
Stephen, Frank	"
Stephen, George	"
Stephenson, Russell	"
Stimson, Charles	"
Strathy, H. G.	"
Stuart, E. H.	"
Sutherland, Louis	"

T		W	
†Taylor, Hugh	Montreal.	Waddell, Samuel	Montreal.
Taylor, John	"	Wainwright, G. H. R.	"
†Taylor, Reid	"	Walker, Alex.	"
Thomas, F. Wolferstan	"	Walker, John	London.
Thompson, S. H.	"	Watson, T. Chas.	Quebec.
†Tiffin, Henry J.	"	†Watson, C. Stanhope	Montreal.
Tollemache, Hon. J. R. D	"	White, Thomas	"
*Torrance, A.	"	†Whitehead, Edward A.	"
Torrance, A. H.	"	Whitney, N. S.	"
Torrance, W. F.	"	*Wilson, Stewart Wm.	"
Turgeon, J. O.	"	Wilson, Thos.	"
		Wilson, J. R.	"
		Wilson, Walter	"
		Workman, Thos.	"
U			
Urquhart, Alex.	Montreal.		
V		Y	
Vanneck, John	Montreal.	†Yates, Henry	Brantford.
		Young, J. M.	Montreal.

* Those distinguished thus are Privileged Members and not entitled to vote.

† Those distinguished thus are Members of the Committee.

‡ Supernumerary Members.

JOHN BROWN,
Secy. & Manager.

REGULATIONS

FOR

ST. JAMES'S CLUB,

MONTREAL.

REGULATIONS

FOR

ST. JAMES'S CLUB.

COMMITTEE.

The ordinary weekly meetings will be held every Wednesday, at Five o'clock P.M., at which three shall form a quorum. In the absence of the duly appointed Chairman, a Chairman for the day will be first elected, and the minutes of the last meeting having been read, the question will be put by the Chairman "that they be confirmed?"

If the minutes be objected to by a majority of the Members present, the particular subject objected to will be reserved for consideration, either at an extraordinary meeting or at the next ordinary meeting, as may be decided upon, and, if not objected to then, the Chairman will affix his signature thereto.

After the disposal of the minutes of the previous meeting, all such matters as require the consideration of the Committee will be brought before them, discussed and decided upon.

For the despatch of business, the Committee will at each weekly meeting appoint two of their number, to be

called the "Active Committee," to superintend the ordinary business of the Club, and submit a weekly report of their proceedings.

SECRETARY AND MANAGER.

As Manager, he will have the general control and superintendence of the Establishment, under the Committee.

As Secretary, he will attend all meetings of the Committee and Active Committee,—note their resolutions, and minute them in the books of their proceedings.

In all his written official communications, he will state expressly that they are made by direction of the Committee.

Besides his attendance upon the Committee, he will conduct the official correspondence of the Club, draw up Reports, keep regular accounts of all the financial concerns of the Club, an account of the wine and other stores in the Stock Cellars of the Club, an account with the Butler and Housekeeper for wines and stores delivered for the consumption of Members and for the use of the Establishment; examine the accounts of the Tradesmen previously to their being submitted for final adjustment, and will pay the same when passed by the Committee.

He will ascertain that all the Goods and Provisions delivered are in strict accordance with the orders given, and correctly charged in the Tradesmen's books, and will sign such books.

He will attend to all communications, receive information upon all subjects connected with the business of the Club, and particularly all matters relating to the Members thereof.

He will submit to the Committee a weekly statement of the receipts and disbursements of the Club.

He will place before the said Committee for the time being, the Receipts for payments which have been authorized by the General Committee at its previous meeting, with the exception of such as are paid directly by the Treasurer; and will pay over to the Treasurer, at least once a fortnight, all monies received by him.

HOUSEKEEPER.

She will be responsible for the cleanliness and order of the house,—the conduct of the female servants,—the care of the Linen and general stores; will check the Linen, &c., both on its delivery to and return from the Laundress; will receive and check all supplies of provisions, keeping an account of their weight and quantity, which she will report weekly to the Secretary; and will see that good order and economy are maintained in the Servants' Hall.

HEAD WAITER.

The Head Waiter will constantly reside in the Club House and will have the custody of the Plate, Cutlery, China, &c. He will have the general control and superintendence of all the men servants, and be responsible for their conduct and cleanly appearance, and that they carry out the different duties assigned to them, and, in case of misconduct will report the same to the Secretary.

He will account daily with the Secretary for all monies received from the Members for supplies.

He will make the established charges for all provisions, wines, &c., and cast up and receive from the Members the amount of their bills.

BARMAN.

He will have the custody of all Wines, Liquors, Cigars, &c., as issued to him by Manager.

He will account daily to the Secretary for all moneys received from the Members, and give in an account of all amounts due by Members for supplies received from the Bar. He will be charged with any deficiency that may occur in the stock of Wines, Liquors, &c., placed in his custody.

COOK.

The Cook will have the immediate direction of the Kitchen Department, and of the Assistants therein as far as concerns the performance of their duties; and will prepare the daily Bill of Fare, with the concurrence of the Manager, keeping all orders for the issue of the Kitchen supplies for Daily Comparison with the Dinner Bills, it being understood that no such supplies shall be issued without an order.

HALL PORTER.

He will enter in his book once a day the name of every Member coming into the Club House.

Strangers calling to see Members will be shewn by him into the Reception Room, and intimation of their arrival immediately sent by him to the Member inquired for in the house.

If a letter for an absent Member be applied for by another Member who may wish to forward it, the latter will be required to pay the postage [if any], and to sign an acknowledgement in the Porter's book of his having received the letter, in case of any future question.

He will have charge of the lavatory on the first floor, Cloak Room, and the fires in Reading Room; also, papers and paper boxes, and see that the rooms are kept regularly supplied with paper, pens, &c., and coal on fires. He will assist the Manager in writing and despatching of circulars, &c., and make himself generally useful in the Establishment in such ways as the Manager may require.

WAITERS.

The Waiters and all other servants in the Establishment will be subject to the order of the Manager, and under him to the heads of the different departments, and will perform such duties as he or they may prescribe.

YARDMAN.

The Yardman will light the Fires, saw and cleave Firewood, convey Fuel at proper times to the various apartments, clean knives, keep the Footway in front and Yard in rear of the House constantly clean, and perform all such other duties as the Manager may from time to time direct. He will also assist the women servants in house cleaning when called on to do so by the Housekeeper.

GENERAL SERVANTS' REGULATIONS.

No Officer or Servant will receive, under penalty of immediate dismissal, any present whatever from the Members or Tradesmen of the Club; and any Tradesman detected in giving such will be forthwith discontinued, and never dealt with again.

No Male Servant will absent himself from the Club House without leave from the Manager, nor Female Servant without leave from the Housekeeper.

No stranger will be admitted into the Club House except on business, and the servants are strictly prohibited from receiving visitors or followers.

Servants on duty will remain in Coffee Room, and not leave it, unless sent by Head Waiter or a Member.

Any servant absenting himself or herself, without leave from Secretary, will forfeit all wages during time of absence, unless he or she can fully satisfy the Committee that the absence is caused by sickness.

Dinner will not be served to the Servants after Two o'clock, P.M., except when they are prevented by duty from attending at the regular hours.

Supper will be served from 9 to 9 45 P.M., after which none can be obtained.

No Linen, &c., will be washed for or by any Servant within the Club House.

Eatables left on the dishes will be taken direct to the Kitchen, and in no way appropriated by the Servants.

Servants while on duty will not talk to each other, except on matters connected with their business; and no Servant is permitted to address an individual Member in the house on matters either personal or relative to the concerns of the Club,—all communications of the latter kind to be made to the Secretary for the information of the Committee.

If any money or articles supposed to be the property of Members shall be found by the Servants in the Club House, they will be delivered to the Manager.

The Servants' entrance in rear will be under lock, and the key thereof be in the custody of the Manager.

No application for re-instalment of a Servant who may have been dismissed on the representation of a

Member will be read or taken into consideration unless it come through, and be recommended by, the Member on whose representation he or she was dismissed.

ENTRANCE HALL.

No stranger will be admitted to view the house unless accompanied by a Member, and then only between the hours of 12 and 4 in the day.

No large boxes or articles of baggage belonging to a Member will be admitted into the Hall, and bags or portmanteaus sent by Members wishing to dress will be conveyed to the Dressing Room.

COFFEE ROOM.

Breakfasts may be served from eight until noon, Lunches and Dinners from one o'clock, P.M. until eight o'clock P.M.; Hot Suppers from nine to ten o'clock P.M.; Cold Suppers up to twelve o'clock, P.M.; and Liquors, Tea, and Coffee up to one o'clock, A.M.; after which no orders of any kind can be received unless specially authorized by the Active Committee of the week, on timely application in writing to the Secretary. Members ordering dinner or luncheon will fill up their dinner bill *themselves* and not employ the waiters to do so.

Articles of glass, earthenware, &c., which may be broken by the Members, either in the Coffee Room or elsewhere in the house, will be paid for by them.

MORNING ROOM & UP STAIRS ROOMS.

No pamphlet, advertisement, or notice of any kind will be laid on the tables, or put up in the Club, by a Member; but any pamphlet, &c., which it may be

wished to make known to the Club, shall be sent to the Secretary to be laid before the Committee for approval.

Writing materials will be provided in the Morning Room.

The Strangers' Room is for the exclusive use of Members entertaining strangers, in accordance with Rule 13, of the Constitution.

The House Dining-Room is appropriated for House dinners on such days as the Committee may decide; on all other days any Member may engage the Room, with the Card-Room adjoining, for a party of not less than six, provided he gives previous notice to the Porter, who shall enter in the Book kept for this purpose, and on days when the room is not engaged, parties of not less than four can dine in the room, subject to its being occupied by others if required.

The Smoking Room is appropriated exclusively to smokers, and smoking is permitted in the billiard Room.

No eatables beyond a Sandwich, Toast or Biscuit will be allowed in any room besides the Coffee Room and Strangers' Room.

No servant will be allowed to enter the room where a general meeting is assembled.

DRESSING ROOM.

Any portmanteau, bag, or baggage of any kind must be taken away immediately after use, and not allowed to remain in the club house for future use.

No servant of the Club will be employed by any Member to clean clothes, boots and shoes, or to assist him in dressing.

No Member, except on special duty, nor servant of a Member, will be allowed to go down into the basement story of the house; nor will any such servant be allowed to go into any other room than the Dressing Room, and then only to assist his master in dressing.

The foregoing may be altered by a majority of the General Committee.

JOHN BROWN,

Secretary and Manager.

MONTREAL, June, 1878.





